

**Student Activities Commission**

Georgetown University

20 March 2020

Meeting Agenda

1. Call to Order--5:35pm
2. Approval of Minutes--Move to approve by Riley and seconded by Clay, Motion passes 9-0-0
3. Financial Account Updates

same as last time, not spending any more money, uncertain due to COVID-19

1. Budget Guide Reform
   1. adjusting coaches and instructor fees to average attendance instead of total club membership
   2. Claire: how do we track attendance?
   3. Clay: have them give a self-estimate, honor system based
   4. Claire: agree with the spirit of it, but difficult to calculate if we don’t have exact attendance
   5. Riley: could maybe do it through the audit
   6. Annie: have people sign-in
   7. Clay: use people’s NetIds
   8. Riley: have subsection on paper records
   9. Clay: Riley added a section on auditing
   10. Move to make the above change to the budget guide by Javi and seconded by Clay
   11. Motion passes 10-0-0
   12. instituting random auditing procedure
   13. Riley: instead of photo evidence, do sheets of paper
   14. Claire: do signatures for regularly occurring events and picture for one-time events
   15. Riley: can also make exceptions
   16. Clay: can we do picture and/or sign-in sheets
   17. Javi: like the idea of a number for photo or sign-in sheets
   18. Riley: have Google form for Hoya Blue GBMs
   19. Javi: might be hard to get people to take a photo, like the google form
   20. Claire: the idea here is not a 1-2 person difference but like a 30 vs 100 person difference
   21. Matt: groups might not do this for every event
   22. Clay: we are looking at more consistent mis-estimation, not just a one-off instance
   23. Javi: can we add in addition to photographic evidence and sign-in sheet they can use a google form
   24. Clay: can we also add that forms and sign-in sheets should be filled out by individuals and not one person
   25. Menz: groups should be ready to provide evidence in the form of
   26. Matt: change consequences
   27. Riley: receipts should be in a separate point
   28. Claire: have attendance and financial evidence be separate
   29. Kelly: we should audit events around $1000
   30. Clay: most groups that travel, travel regularly, only groups that do one-off travel events are going to be important
   31. Kathy: are we doing the auditing, we should make that clear
   32. Riley: google form is not anonymous
   33. Clay: can make a Google form that only allows one submission per person
   34. Kelly: some kind of standardized form
   35. Bobby: are we accepting ticket sales as another way of counting attendance
   36. Move to institute auditing process by Riley and seconded by Janz
   37. Motion passes 11-0-0
   38. Move to make grammatical change in ECF section by Clay and seconded by Javi
   39. Motion passes 11-0-0
   40. Riley: changing NCD requirements to include ECF submission means not able to get out of NCD, failure to submit ECF means expulsion from NCD process
   41. Javi: we are being stricter on our developing clubs than our other clubs that have a stronger foundation
   42. Clay: another factor to consider is that new clubs have much less events than more established clubs
   43. Move to amend the NCD section as noted above by Javi and seconded by Clay
   44. Motion passes 11-0-0
   45. HES trainings and sanctions
   46. Claire: adding exception for NCD groups
   47. Clay: made a suggestion to exempt these clubs from the requirement
   48. Bobby: as long as there's some board member in the club
   49. student leaders must have completed the training
   50. Riley: struck the vague part and made sanctions more specific
   51. Move to amend required trainings by Claire and seconded by Riley
   52. Motion passes 11-0-0
   53. Mission-based events
   54. Clay: one is not set in stone
   55. Javi: with large groups, might want to have more than one non-mission based event, strongly against this as it would hurt unity
   56. Javi: sacrificing people to have inclusive events
   57. Matt: another thing to is that events like these, we don’t know what their missions are
   58. Clay: they do have to submit an official mission each semester so that is something we can reference
   59. Matt: how do we enforce something when their mission is vague
   60. Annie: what is the point of this?
   61. Bobby: why don’t we only fund a finite amount of events per semester?
   62. Annie: easier to put a cap rather than focusing on mission-based
   63. Clay: there are gray areas especially regarding to community building, change to be a substantial majority of events have to relate to club’s mission
   64. Claire: could we make it a certain percentage
   65. Javi: I think leaving it vague allows clubs to have flexibility, a few cultural events are not going to break our budget
   66. Bobby: don’t want wording where we punish certain clubs, we will fund a finite amount of events normally, fund everything else at a percentage cap, think that is more fair, could save money in that way and not just targeting specific clubs
   67. Javi: we don’t think this is a substantial way of reducing costs
   68. Clay: while I like that idea, hard to do it logistically, don’t have fine tune control over how they spend their budget
   69. Bobby: instead of funding it in full, fund it at a certain percentage
   70. Bobby: I think we should word it more a suggestion
   71. Claire: add if necessary you need to explain how it is necessary
   72. Kelly: not hard for groups, would change how they pitch the events
   73. Move to vote on highlighted change to budget guide regarding mission-based events by Clay and seconded by Javi
   74. Motion passes 10-0-0
   75. Move to make change to meals to include beverages and decorations to $1/person by Clay and seconded by Javi
   76. Motion passes 10-0-0
2. Vice Chair Elections
3. Adjournment--6:49pm